

Patrick Henry College Student Complaint Form

Thank you for taking the time to complete this form to let us know of your concern. The College is committed to providing excellent service to you as a student, and we are open to your constructive feedback. This form should be used to share generalized student concerns. If you have an academic grievance or a grievance against a College employee, please refer to the academic Catalog or the Student Handbook respectively for direction on how to express those concerns.

After you have completed this form, please submit it to the appropriate Executive Team member via campus mail. Once it is received, it will be distributed to the campus office that is best able to address your concern. If you provide your name, you should receive a reply from the appropriate office promptly.

If, after communicating with the appropriate campus office, you do not feel a satisfactory resolution has been reached, you may report your concern to the College's accrediting agency:

Transnational Association of Christian Colleges and Schools
P.O. Box 328, Forest, VA 24551
Phone (434) 525-9539 • Fax (434) 525-9538

Name of student filing this complaint: _____
(Please print)

Date on which this form is being submitted: _____

Please indicate which category below most closely relates to your concern:

- | | | |
|--|---|--|
| <input type="checkbox"/> Chapel | <input type="checkbox"/> IT Department | <input type="checkbox"/> Residence halls |
| <input type="checkbox"/> Custodial | <input type="checkbox"/> Maintenance | <input type="checkbox"/> Student Billing |
| <input type="checkbox"/> Financial Aid | <input type="checkbox"/> Parking/Security | <input type="checkbox"/> Student Life |
| <input type="checkbox"/> Food service | <input type="checkbox"/> Registrar | <input type="checkbox"/> Other _____ |

Please express your concern below, being as specific as possible. (Please feel free to attach additional pages as necessary.)