Registration Update

Full Legal Name: _____

Contact Phone: _____

Catalog Year: _____

PHC Box # or Address: _____

_____

_____

PHC ID: _____

Current Class Level: ○ Fr. ○ So. ○ Jr. ○ Sr.

The changes indicated below apply to my registration for the following term: ○ FA ○ SP ○ SU 20____

Add Course

Course ID & Section	Course Title	Credits*	Instructor Approval Faculty Approval/Add to Course	Department Chairman Prerequisite Override
Ex: CLA201 PHC03	Research & Writing	1 Credit		

☐ *(If applicable) Adding these classes creates an overloaded schedule (19+ credits). I have attached my petition for overload to this form containing the compelling rationale for my request and understand this overload may cause additional costs to be incurred.

Drop Course or Withdraw

Course ID & Section	Course Title	Credits*	Drop During Drop/Add Only	Withdrawal W Up to the Semester Midpoint WP or WF After the Midpoint			Instructor Approval for Withdrawals
			○ D	○ W	○ WP	○ WF	
			○ D	○ W	○ WP	○ WF	
			○ D	○ W	○ WP	○ WF	
			○ D	○ W	○ WP	○ WF	
			○ D	○ W	○ WP	○ WF	
			○ D	○ W	○ WP	○ WF	

☐ *(If applicable) I am aware that dropping these courses reduces my course load below full-time status (12 credits) and may influence my financial aid eligibility.

Student Signature: _____ Date: _____

Registrar Signature: _____ Date: _____

Patrick Henry College - 10 Patrick Henry Circle - Purcellville, VA 20132
Office of the Registrar - P: (540) 441-8050 - F: 540-441-8059

Updated 3/22/2017