



Course Audit

Full Legal Name: _____

PHC ID: _____

Contact Phone: _____

Current Class Level: ☐ Fr. ☐ So. ☐ Jr. ☐ Sr.

Catalog Year: _____

The change indicated below applies to my registration for the following term: ☐ FA ☐ SP ☐ SU 20_____

PHC Box # or Address: _____

To Audit a Course:

1. Complete and submit this form to the Office of the Registrar by the close of the Drop/Add period.
2. A grade of 'AU' will be assigned for the audited course.
3. Applicable fees will appear on your student bill.

Reminders about Auditing a Course:

- Auditing a course requires the approval of the instructor and the Registrar.
- Students taking courses for credit receive priority in registering for Courses.
- Audit Fee: \$50 per credit hour
- Degree-seeking students may audit only one course per semester.
- No grade is earned and no credit is awarded for an audited course, although the audited course will appear on your transcript.
- Audited courses do not apply towards PHC degree requirements.
- Changing a course from credit to audit may result in a recalculation of your full/part-time status and may influence your financial aid eligibility.

Course ID & Section	Credits*	Course Title

*Audit Fee: \$50 per credit hour

Instructor Signature: _____ Date: _____

Student Signature: _____ Date: _____

Registrar Signature: _____ Date: _____